

Front Office Operations (Course Code - SLIEFO 0004)

Total Study hours - 300 (50 days X 6 hours)

Hours allotted for Workshops & Seminars -- 24

Total Hours - 324

Sr. No.	Subject Code	Subject	Evaluation Scheme		
			WCT	ECE	Total
01.	FO 101	Front Office Operation Theory	20	80	100
02.	FO 191	Front Office Operation Practical	20	80	100
03.	CMN 131	Basic English Communication	20	80	100
04.	CMN 132	Developing Employability Skills	20	80	100
05.		Project work & Library	--	--	--
		Total			

Legends

WCT – Weekly Class Assessment

ECE - End Course Examination